

# North Haven Public Schools

## North Haven, Connecticut 06473

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### North Haven Public Schools Board of Education Meeting Minutes

**Regular Meeting**/Special Meeting  
Thursday, August 6, 2015, 6:30 p.m.  
5 Linsley Street, North Haven, CT 06473

Attendance: Anita Anderson, Wesley O'Brien, Randi Petersen, Jennifer Cecarelli, Jennifer Caldwell, Matthew Kerzner, Goldie Adele, Melinda McKenna, Assistant Superintendent, Robert D. Cronin, Superintendent

Absent: Bryan Bogen  
Tardy: Matthew Kerzner

- I. Call to Order: 6:35 p.m.
- II. Consent Agenda
  1. Minutes July 9, 2015
  2. Retirement of Karen Johnson, Social Studies teacher at NHHS
  3. Retirement of Suanne Zoppi, Kindergarten Teacher at Ridge Road
  4. Request from Melissa Tucci -Chiarelli, guidance counselor at NHHS for an extended leave of absence

Moved: to approve the Consent Agenda

Approved

MOVED: Randi Petersen  
SECOND: Goldie Adele  
AYE: 6  
NAY: 0  
ABSTAIN: 0

III. Board of Education Student Representatives Reports – No Report Information Item

IV. Report of the Board of Education Chairperson or Designee Information Item

Mrs. Anderson reported that Dorothy Logan will be sworn in to replace Alicia Clapp. Mrs. Anderson stated that Dot will hold Alicia's seat until the election when she will run for an official seat on the Board of Education.

V. Unfinished Business - NONE

VI. New Business - NONE

VII. Reports of Standing Committees

1. ACES – No Report Information Item

Mrs. Anderson reported that she and Dr. Cronin will schedule a meeting with Tom Delaney of ACES to discuss who from the North Haven Board of Education should be appointed as an ACES representative.

2. Athletics – No Report Information Item

3. Curriculum, Instruction, and Planning Information Item

Mrs. McKenna reported that there was no formal C&I Meeting in August. Mrs. McKenna stated there is a need for two more math coaches at the Elementary level so that each elementary school has their own Math Coach instead of 2 math coaching divided between four schools. This can be done with some savings in the new hiring process. The Board discussed the matter of the hiring of two Math Coaches.

Mrs. McKenna reported that she received word from Columbia Teachers College that North Haven has been selected to receive professional development. North Haven will have a K-2 and a 3-5 trainer in each of the elementary schools. Mrs. McKenna stated that this is an amazing opportunity for both teachers and students. In addition, Mrs. McKenna reported that North Haven had a group of teachers at Columbia this week participating in the reading and writing project. Mrs. McKenna sends many thanks to the North Haven Education Foundation for helping to sponsor the tuitions and to the teachers for giving up their summer time to participate in this great opportunity.

Next Curriculum, Instruction and Planning meeting will be August 31, 2015 at 9:30 a.m.

Moved: to add a motion to the agenda Approved

MOVED: Jennifer Caldwell  
SECOND: Randi Petersen  
AYE: 7  
NAY: 0  
ABSTAIN: 0

Moved: to approval to add two Math Coaches at the Elementary Level Approved

MOVED: Randi Petersen  
SECOND: Jennifer Cecarelli  
AYE: 7  
NAY: 0  
ABSTAIN: 0

4. Finance and Operations – No Report Information Item

5. Middle School Building Committee Information Item

Mr. Adele reported that the Ground Breaking has taken place and the architect supplied the committee and administrators with weekly photos of the progress.

6. North Haven Education Foundation Information Item

Mr. Kerzner reported that there was not a meeting this month. Mr. Kerzner reported that the NHEF is looking for an additional board member to join the Foundation. Anyone interested please let him know.

## 7. Policy

- a. Moved to waive the second read for Policies 5114 and 5144.1

Moved: to approve to waive the second read for Policies 5114 and 5144.1

Approved

MOVED: Wesley O'Brien  
SECOND: Goldie Adele  
AYE: 7  
NAY: 0  
ABSTAIN: 0

- b. Moved to adopt Policies 5114 and 5144.1

Moved: to adopt Policy 5114

Approved

MOVED: Matthew Kerzner  
SECOND: Wesley O'Brien  
AYE: 7  
NAY: 0  
ABSTAIN: 0

Moved to adopt Policy #5144.1

Approved

MOVED: Randi Petersen  
SECOND: Matthew Kerzner  
AYE: 7  
NAY: 0  
ABSTAIN: 0

- c. Discussion of remaining funds in student class accounts

Discussion Item

After speaking with legal council the Board was advised to contact the four officers of each class with a balance in their class account. Mrs. Carling will write each of them a letter to see where they stand and proceed accordingly.

- d. Discussion of dates for Policy Workshop and Board Self-Evaluation

Discussion Item

A policy workshop is scheduled for Saturday, September 12, 2015 from 8 a.m.-12

## 8. PTA Council – No Report

Information Item

## VIII. Staff Communications

### A. Superintendent's Report

Information Item

Dr. Cronin Reported:

- Current kindergarten enrollment
- Grade 4 at Ridge Road Elementary School Update
- Administrator/Teacher evaluation process update
- Opening schedule August 17-18, 2015 is the Administrator Retreat, August 19, 2015 is new teacher orientation; August 19<sup>th</sup> is also the Commissioners Back to School Meeting for Superintendents and Assistant Superintendents, August 24, 2015 is Convocation at 8 a.m., August 25, 2015 is District Wide Professional Development, and August 26, 2015 is the first day of school for teachers and students.
- Going to post on District website information regarding student supplies for parents information

1. Enrollment Numbers Information Item

B. Assistant Superintendent's Report – No Report Information Item

C. Director of Finance and Operations

1. Director of Finance and Operation's Report Information Item

2. Approval of the 2015-2016 Monthly Financial Report Tabled

IX. Public Comment

- Jackie St. Peter commented and thanked the Board of Education with regards to the supply list. It is appreciated. Ms. St. Peter also commented regarding the district contract with StoryTellers for Senior Portraits
- Theresa Back commented regarding getting more services regarding SATs, College Fairs, etc. for students preparing for college. She doesn't feel that there is enough information getting to students.
- Dorothy Logan commented regarding ELL support for the District

X. Future Agenda Items Discussion Item

XI. Executive Session

Entered into Executive Session at 8:23 p.m. for matters of personnel

XII. Adjournment

Moved: to adjourn at 9:05 p.m.

Approved

MOVED: Goldie Adele  
SECOND: Wesley O'Brien  
AYE: 7  
NAY: 0  
ABSTAIN: 0

Respectfully submitted,

**Anita Anderson**

Anita Anderson,  
Chairman